

Telephones / Cell Phones: At the Court in Sioux Falls, public courtesy phones are available in the Jury Assembly Room, the Clerk's office on 2nd Floor, and Court Administration on the 3rd Floor. Cell phones are allowed in court buildings in both counties as long as they are turned off or silent, and the recording and camera functions are not used.

Videoconferencing/ITV: The Second Judicial Circuit now has nine videoconferencing units available to courtrooms, attorneys, and the public. ITV is frequently used for court hearings, meetings, depositions, court interpreter appearances at rural courts from Sioux Falls, court hearings from Sioux Falls to other states, and other events. Videoconferencing units are available in at the courthouses in Sioux Falls (5), Canton (2), the Minnehaha County Jail (1), the Juvenile Detention Facility (1) and the State Penitentiary in Sioux Falls (2), and over 60 other courthouses, jails, and Correctional facilities around the state. The 2nd Circuit also has established access to a number of other videoconferencing facilities around the United States, and is currently assembling a 50-state directory of cooperative, court-related ITV sites. If you are interested in a court-related video conference to anywhere in the United States or even overseas, please call Court Administration.

Wifi Signals: Open-access wireless internet signals are available in both the Lincoln and Minnehaha County courthouses, provided as a public service by each county. If you find "dead spots" in either courthouse, please call Court Administration.



CONTACT INFORMATION:

Hon. Kathleen Caldwell, Presiding Judge
Karl Thoennes III, Circuit Administrator
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Sioux Falls, South Dakota 57104
605-367-5920

Minnehaha County

Clerk of Court – 605-367-5900
Court Services (Probation) – 605-367-5930
Court Administration – 605-367-5920

Lincoln County

Clerk of Court – 605-987-5891
Court Services (Probation) – 605-987-4287

Email: UJSWeb2nd@uj.s.state.sd.us

Website: www.sdjudicial.com/secondcircuit

Clerk's office hours in this circuit:
Monday-Friday
8:00 a.m. – 5:00 p.m.

COURTHOUSE EQUIPMENT & TECHNOLOGY

Unified Judicial System
State of South Dakota



SECOND JUDICIAL CIRCUIT

Lincoln
&
Minnehaha Counties

South Dakota's 2nd Judicial Circuit is one of the most well-equipped judicial districts in the United States, with some of the most advanced courtroom electronics and capabilities available anywhere. The Circuit now has a total of 20 courtrooms available in Sioux Falls, Canton, and the Minnehaha Juvenile Detention Center.

ADA Equipment: Two deaf video relay units are available in the Clerk's office on 1st Floor, and the Law Library on 4th Floor in Sioux Falls. Three courtrooms in Sioux Falls are equipped with infrared assisted listening systems, and six others are equipped for wired headset amplification. Courtroom 3A in Lincoln County is equipped with for wired assisted listening headphones.

Computers: In addition to laptops for courtroom use mentioned below, four public computers are available in the Law Library in Sioux Falls, three of which have full, public Westlaw access. As of May 2011, the public law library in Lincoln County is being reorganized and should be completed summer of 2011.

Copiers: There is a free, public access copy machine in the law library on 4th floor in Sioux Falls. A public copy machine will soon be available in Lincoln County when the law library is completed. Copy machines are also available in staff areas throughout the courthouse, although if court staff makes copies for you, the charge is 20 cents per page.

Courtroom 5B: Courtroom 5B in Sioux Falls, completed in 2009, is our "high-tech, high-capacity" courtroom. The courtroom includes an integrated presentation system, wall-mounted plasma displays, integrated videoconferencing, amplified audio headset jacks throughout the courtroom, integrated teleconference capability, and more. Please contact Court Administration for questions on specific capabilities.

Credit Card Payments: The Court accepts credit card payments, Visa or Mastercard, by phone or in person in both Lincoln and Minnehaha Counties.

Faxing/Scanning: The Court in Sioux Falls has seven fax machines and five high volume copy machines equipped for scanning-to-email. The Court in Canton has two fax machines, and two

copy machines with scan-to-email capability. Finally, a public-use flatbed scanner is available in the law library in Sioux Falls.

Internet Access to Case Records: Civil money judgments are now available online statewide. Click the "Public Information" link at the State Court Administration website, www.SDJudicial.com for more information.

Presentation equipment/electronics: The court in Sioux Falls has the following presentation equipment available for attorney and public use:

- three portable LCD/multimedia projectors, two equipped with document cameras
- two laptop computers
- one overhead (transparency) projector
- one opaque projector
- six mobile TV/VCR/DVD units
- three portable projection screens
- wireless lapel microphones in five courtrooms;
- two *wired* lapel microphones.
- podiums and audio jacks for microphones are available in every courtroom.
- The court in Lincoln County has an LCD/computer projector, two mobile TV/DVD/VCR units, two projection screens, two DVD players, and two video-conference (ITV) systems. Almost all portable Sioux Falls equipment can also be delivered to Lincoln County on one or two day's notice.

Realtime Transcription: At least two court reporters in the 2nd Circuit are *Realtime* certified. Whether for ADA or other purposes, we have the capability to project a live, simultaneous written transcription of court proceedings on a large screen for public display in any courtroom with prior notice.

Recording systems: The Second Circuit maintains the courtroom record in four different ways. The circuit has eight court reporters on staff for regular transcription. We have nine "CourtSmart" courtrooms, seven in Sioux Falls

and two in Canton, where digital audio recordings are made through a video feed to a control room in Sioux Falls. CourtSmart audio recordings are saved to a computer storage system, and/or downloaded to a CD or DVD. We also have three "FTR Gold" systems which are stand-alone, computer (PC) based digital recording systems that save recordings to each computer's hard drive and a central server, and/or can be downloaded to a CD.

Rooms Available: In addition to the 20 regular courtrooms, the 2nd Judicial Circuit also has:

- a computer training room equipped for 18 users, ceiling mounted LCD projector, white board, and projection screen;
- a large meeting room/multipurpose room that seats 45 classroom style, includes multiple projection screens, white boards, network jacks in multiple locations, and flexible furniture arrangements.
- a jury assembly room that includes a large-screen projection system, cable television, audio system, TV/VCR/DVD player, vending machines, kitchenette, courtesy telephones, seats 120.
- multiple attorney/client conference rooms on every courtroom floor in both Canton and Sioux Falls
- fifteen jury deliberation and conference rooms in Canton and Sioux Falls, each seating not less than 14 people, most of which include kitchenettes and private bathrooms.

Teleconferences: Polycom conference phones are installed or available in every courtroom. Additional satellite/pick-up microphones for the Polycom "space ships" are also available. Finally, five of the new courtrooms in Sioux Falls include integrated conference phones, where conference calls are connected through the courtroom's audio system and microphones – no more yelling at a speaker phone across the courtroom.

Rev. 05/11/11